



**Nevada Governor's Finance Office,
Office of Project Management**

CORE.NV Project Monthly Status Report
January 2026

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1 Roadmap

This section provides an overview of the CORE.NV Project Roadmap—including strategic milestones, timeline updates, changes to the roadmap over the past month, as well as a look ahead to the next 30 days and the next 60 to 90 days.

1.1 Previous 30-day Project Milestone Overview

Figure 1-1 below provides a high-level overview of the previous 30-day CORE.NV Project Milestone Schedule, including the CORE.NV Project scheduled activities, completed milestones, and performance against plan.

During this first reporting period, much like the prior week where the Christmas holiday shortened the week, this week was shortened by one day due to the New Year's Day holiday, with some project resources taking an additional day off for PTO. The usual weekly meetings were conducted from Monday through Wednesday but, a few were rescheduled for those that had been planned for Friday, January 2, 2026. Defects/bugs continued to be worked through Friday with some good progress being made. For the next reporting period, all resources will be back on the project with the week's primary work continuing to focus on production support, defect resolution, final work for NEOGOV Insight implementation, ongoing data warehouse work, and discovery sessions for Phase 2 FIN functionalities (ongoing Cost Accounting as well as the kick-off meetings for Accounts Receivable and Debt Management).

During this second reporting period, three more discovery sessions were kicked off with their respective groups of agency representatives. On Monday, the Procurement/Vendor Self-Service (VSS) was conducted and on Wednesday, both the Accounts Receivable (AR) and the Debt Management (DM) sessions were held. On Wednesday, the Joint Team Leads (JTL) meeting was conducted and will be held each Wednesday through the end of the Core.NV Project. Daily PERS report meetings were held as well as the weekly Bank Recon Report Review Process conducted on Wednesdays, with progress continuing to be made on both. Preparations are being made for the upcoming Program Increment (PI) 10 Planning sessions next week with several resources from CGI as well as BerryDunn making arrangements to attend in person. Most meetings will be conducted virtually.

During this third reporting period, Program Increment 10 Planning sessions were conducted from Monday through Wednesday. The workstream teams worked to plan their upcoming sprints that will take the teams to March 16, 2026, where the remaining three NeoGov functionalities (Attract, Onboard, and Learn) will be implemented. Teams focused not only on their own work but, on any dependencies that may exist between the teams. This is especially true for the Tech team members, who are dependent on the outcomes from the FIN and HRM discovery sessions. The Tech team is currently providing a great deal of Production support but this will need to transition to Phase 2 work in order to meet milestone delivery dates. Report work also continues but the PERS report has been completed.

During this fourth reporting period, work between CGI and the Program Director continued in an attempt to map out the remaining Program Increment (PI) Planning sessions through the end of

the Core.NV Project in June of 2027. Difficulties in securing PI Planning dates abound as major functionality implementation dates, State of Nevada holidays, major school vacation dates, etc. along with alternating CGI planned on site dates, must all be avoided. The FIN workstream team continued with their discovery sessions for Cost Accounting (CA), Accounts Receivable (A/R), Debt Management (DM), and Procurement/Vendor Self-Service (VSS). During the next reporting period, the HRM team will begin discovery sessions for Employee Self-Service (ESS) and CGI will conduct their EngageHub training.

During this fifth and final reporting period, the workstream teams closed out the month of January 2026 in grand fashion! The HRM workstream team conducted their Phase 2 kickoff meeting closely followed by the first of many Employee Self-Service (ESS) discovery sessions. The FIN workstream team continued with their Cost Accounting (CA), Accounts Receivable (A/R), Debt Management (DM), and Procurement/Vendor Self-Service (VSS) discovery sessions. The Tech workstream teams continued their strong production support efforts with the Reports team gaining approval of several reports, the Interface team completed work and garnered approvals of several interfaces, and the Data Warehouse team continued their work and efforts to support CGI's plans to "lift and shift" the data warehouses to their Data Lake. All teams navigated through a few roadblocks but came through successfully, as always.

Figure 1-1: Previous 30-day Project Milestone Overview

Completed	Month	Deliverable/Milestone	Performance Period	Invoice Period	Deliverable Type	Funding Source	Contracted Cost	Total	CGI Accountable	OPM Accountable	CGI Delivery Date
	Jan-26	Monthly Status Report 28	January	February	Deliverable	Implementation Serv.	\$ 150,000.00				
	Jan-26	End User Training Monthly Progress Report	January	February	Deliverable	Change Control	\$ 80,645.00				
Total							\$ 230,645.00				

1.2 Upcoming 30-day Project Activity/Schedule Overview

Figure 1-2 below provides an overview of the status of in-progress activities, and risk levels associated with meeting upcoming, short-term (i.e., next 30 days) target milestone dates and rationale.

For the next monthly reporting period, February 2026, the project will see ongoing discovery sessions of the Cost Accounting (CA), Accounts Receivable (AR), Debt Management (DM), and Procurement/Vendor Self-Service (VSS) functionalities to elicit requirements. In addition, Phase 2 HRM discovery sessions will continue for Employee Self-Service (ESS). The TECH team will continue their strong production support work and will also be working closely with the FIN and HRM teams in their discovery sessions monitoring discussions for any potential report and/or interface work. The Training team will also be conducting meetings with CGI, BerryDunn, and other OPM resources to discuss their concerns regarding the numbers of users that will need training through the end on the project in June of 2027 as well as the end of CGI's contract for trainers that ends in March of 2027.

Figure 1-2: Upcoming 30-day Project Activity/Schedule Overview

Completed	Month	Deliverable/Milestone	Performance Period	Invoice Period	Deliverable Type	Funding Source	Contracted Cost	Total	CGI Accountable	OPM Accountable	CGI Delivery Date
	Feb-26	Monthly Status Report 29	February	March	Deliverable	Implementation Serv.	\$ 150,000.00				
	Feb-26	End User Training Monthly Progress Report	February	March	Deliverable	Change Control	\$ 80,645.00				
Total							\$ 230,645.00				

1.3 60 to 90-day Milestone Schedule Overview

Figure 1-3 below provides an overview of the 60 to 90-day milestone schedule, including the immediate horizon of scheduled activities necessary to achieve the milestones.

For the 60 to 90-day outlook, namely March and April 2026, the project will see ongoing Phase 2 HRM meetings for Employee Self-Service (ESS), and ongoing meetings for the three remaining NEOGOV modules, namely Attract, Onboard, and Learn, which will all be implemented on March 16, 2026. FIN discovery sessions for Phase 2 Cost Accounting (CA), Accounts Receivable (AR), Procurement/Vendor Self-Service (VSS), as well as Debt Management (DM) will also be continuing, all in preparation for their implementation on July 1, 2026.

Also during this period, OPM, CGI, and BerryDunn resources will be reconvening for the Program Increment (PI) 11 Planning sessions, which are to be conducted on April 7th and 8th, 2026.

Figure 1-3: 60-to-90-day Milestone Schedule Overview

Completed	Month	Deliverable/Milestone	Performance Period	Invoice Period	Deliverable Type	Funding Source	Contracted Cost	Total	CGI Accountable	OPM Accountable	CGI Delivery Date
	Mar-26	Monthly Status Report 30	March	April	Deliverable	Implementation Serv.	\$ 150,000.00				
	Mar-26	End User Training Monthly Progress Report	March	April	Deliverable	Change Control	\$ 80,645.00				
	Mar-26	PI 10 Completion Report	Dec-Mar	April	Deliverable	Implementation Serv.	\$ 1,200,000.00				
					Total		\$ 1,430,645.00				
	Apr-26	Monthly Status Report 21	April	May	Deliverable	Implementation Serv.	\$ 150,000.00				
	Apr-26	End User Training Monthly Progress Report	April	May	Deliverable	Change Control	\$ 80,645.00				
	Apr-26	PI 11 Objectives	April	April	Deliverable	Implementation Serv.	\$ 1,100,000.00				
	Apr-26	NeoGov Year 2 SaaS Fee	April-26/Mar-27	April	Charge	Change Control	\$ 610,531.00				
					Total		\$ 1,941,176.00				

2 CORE.NV Project Workstream Status Review

Table 2-1 below provides a high-level overview of the CORE.NV Project workstreams for January 2026 and a look ahead to the upcoming activities for February 2026.

Table 2-1: CORE.NV Project Workstream Status Review for January 2026

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
Finance (FIN)	
<p>During this first reporting period in January 2026:</p> <p><u>Accomplishments:</u></p> <ul style="list-style-type: none"> • Progress on cost accounting, vendor portal, and phase two work for receivables, procurement, and debt management • Continued federal awards interfaces and validations for fiscal year transition • Data and reporting fixes: budget fiscal year table, account distribution mapping, payroll files, ID handling, budget interface conventions, HR/expense events, and reversion report line truncation <p><u>Risks/Concerns/Blockers:</u></p> <ul style="list-style-type: none"> • None reported this week <p><u>Upcoming Activities:</u></p> <ul style="list-style-type: none"> • Transition from discovery to build and maintain agency engagement • Finalize and publish documentation, templates, and training materials • Kickoffs for receivables, procurement/vendor portal, and debt management, followed by discovery sessions • Advance cost accounting and vendor portal deliverables; integrate phase two items and prepare for UAT; continue interface and reporting enhancements including budget, payroll, HR, and time and leave planning <p>During this second reporting period in January 2026:</p> <p><u>Accomplishments:</u></p>	<p><u>Upcoming Activities:</u></p> <ul style="list-style-type: none"> • Execute next wave discovery sessions for Debt Management and Accounts Receivable and continue Procurement and VSS discovery, using prepared decks, agendas, and templates. • Translate discovery outcomes into structured requirements and backlog items, validate the Accounts Receivable backlog upload, and continue building configuration stories for Cost Accounting and Procurement. • Maintain and refine workbooks, contact and SME lists, and session documentation to support build readiness and future testing and training.

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<ul style="list-style-type: none"> • Held kickoff sessions and advanced discovery activities across multiple financial work streams, including Accounts Receivable, Procurement/VSS, Debt Management, and Cost Accounting. • Progressed Cost Accounting Wave 1 discovery from planning into active execution, including standardized templates, documentation, agency analysis, and stakeholder engagement. • Completed preparation activities for Accounts Receivable Phase 2, including definition of the high-level approach and consolidation of stakeholder identification into a single, authoritative effort. • Stabilized post go-live production support through hyper-care, with remaining issues tracked and managed. <p><u>Risks/Concerns/Blockers:</u></p> <ul style="list-style-type: none"> • No material risks or blockers identified at this time. <p><u>Upcoming Activities:</u></p> <ul style="list-style-type: none"> • Shift Accounts Receivable efforts from planning into detailed configuration, design, and working sessions based on confirmed stakeholder engagement. • Convert discovery outputs across Cost Accounting and Procurement/VSS into prioritized configuration stories and an implementation backlog. • Continue agency engagement to validate requirements and align on solution direction. • Complete Cost Accounting Wave 1 discovery and transition into synthesis of findings, requirements documentation, and preparation for design and build activities. <p>During this third reporting period in January 2026:</p> <p><u>Accomplishments:</u></p> <ul style="list-style-type: none"> • Completed PI10 Planning for FIN • Structured Phase 2 discovery and build preparation across Cost Accounting, Accounts Receivable, and Debt Management. • Formalized Phase 2 Accounts Receivable discovery scope; prepared design inputs and data needs; loaded AR work into Jira. 	

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<ul style="list-style-type: none"> Advanced Debt Management discovery planning and cleaned up outdated items to maintain a single active discovery track. <p><u>Risks/Concerns/Blockers:</u></p> <ul style="list-style-type: none"> No active blockers reported. <p><u>Upcoming Activities:</u></p> <ul style="list-style-type: none"> Conduct Procurement Phase 2 discovery sessions and update templates, documentation, and follow ups. Execute Ready Cost Accounting Wave 1 and Wave 2 discovery and build sessions and convert outputs into configuration and testing tasks. Continue Phase 2 Accounts Receivable preparation and begin configuration of AR tables and related setup; execute test scripts as configuration proceeds. Advance Debt Management discovery activities, including detailed walk throughs and requirements capture. Provide cross module implementation support and continue expanding Phase 2 documentation. <p>During this fourth reporting period in January 2026:</p> <p><u>Accomplishments:</u></p> <ul style="list-style-type: none"> Continued successful discovery sessions across financial functional areas, including cost accounting, accounts receivable, procurement, vendor self service, and debt management. Coordinated and conducted cross agency meetings to review third party system functionality and assess readiness to adopt the statewide solution. Distributed invitations and coordinated planning for upcoming cost accounting second wave discovery activities. On-boarded new subject matter experts and provided orientation materials to integrate them into project activities. Maintained production support activities, including data and reporting updates tied to fiscal year transitions and operational needs. 	

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<p><u>Risks/Concerns/Blockers:</u> N/A</p> <p><u>Upcoming Activities:</u></p> <ul style="list-style-type: none"> • Continue refining requirements and building out the implementation backlog for financial modules. • Convert cost accounting and procurement discovery outputs into configuration stories for development work. • Shift from discovery into build while sustaining strong agency participation. <p>During this fifth reporting period in January 2026:</p> <p><u>Accomplishments:</u></p> <ul style="list-style-type: none"> • Continued Phase 2 discovery sessions across Cost Accounting, Accounts Receivable, Procurement, Vendor Self-Service, and Debt Management, with materials and templates prepared to support discussions and decisions. • Finalized discovery decks, templates, and data analysis tools; organized work spaces and repositories; and updated logs, workbooks, and tracking to capture decisions and actions for design, testing, and communications. • Identified stakeholders and SMEs for upcoming sessions and confirmed logistics, including session sequencing and supporting survey and communication materials. • Advanced configuration preparation by shaping discovery agendas, refining SIT templates, and building initial backlogs to align requirements to build-ready stories. • Provided ongoing operational support to track discovery progress, coordinate agencies and SMEs, and maintain documentation currency. <p><u>Risks/Concerns/Blockers:</u></p> <ul style="list-style-type: none"> • Managing the transition from discovery to build while sustaining agency engagement and availability. 	

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<ul style="list-style-type: none"> Converting discovery outputs into high-quality configuration stories and a prioritized implementation backlog without gaps or rework. Maintaining momentum on issue-driven production support while applying configuration adjustments and not impacting discovery cadence. Ensuring cross module consistency in requirements, COA and budgeting structures, and testing templates so downstream design and SIT remain aligned. 	
Human Resource Management (HRM)	
<p>During the first reporting period of January 2026:</p> <p><u>Accomplishments:</u></p> <ul style="list-style-type: none"> NEOGOV progress including identifying major tech issue and working toward resolution to remain focused on 1/12/26 go-live date. Confirmed 1/12/26 go-live date for NEOGOV. Continued Phase 2 planning efforts, including identifying and scheduling dates for the ESS/MSS and employee relations discovery sessions. Sessions will be held in the first-floor training room at 3850 Arrowhead Drive, Carson City. Completed successful payroll cycle and for the first time in over a year, DHRM and the Governor's Office weren't chasing individuals and issues on a payday Friday to ensure everyone got a check. Continued Payroll clean up and issue resolution, reporting clean up and issue resolution for DHRM. <p><u>Risks/Concerns/Blockers:</u></p> <ul style="list-style-type: none"> Facing technical connect issue between CGI Advantage/interface and NEOGOV Insight fields perhaps not adequately discussed in Requirements phase or Discovery. Currently working through various technical solutions/workarounds in an attempt to stay on track with the current implementation on 1/12/26. <p><u>Upcoming Activities:</u></p>	<p><u>Upcoming Activities:</u></p> <ul style="list-style-type: none"> Continue supporting NEOGOV Insight post-go-live stabilization. Configuring the NEOGOV Attract, Onboard, and Learn modules. The BerryDunn HRM lead will be on-site next week and will be conducting the first of what will be ongoing regularly scheduled HRM Staff Meetings.

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<ul style="list-style-type: none"> NEOGOV PM Meeting, Enhancements Workflow with Tech, NEOGOV Learn, Connect, Onboard, Insight and various other project meetings. <p>During the second reporting period of January 2026:</p> <p><u>Accomplishments:</u></p> <ul style="list-style-type: none"> Final NEOGOV progress meetings focused on 1/12/26 go-live date. Continued Phase 2 planning efforts. Survived our first week without our former Project Manager! <p><u>Risks/Concerns/Blockers:</u></p> <ul style="list-style-type: none"> Desire for project-wide succession planning and knowledge transfer. <p><u>Upcoming Activities:</u></p> <ul style="list-style-type: none"> NEOGOV Insight go-live on 1/12/2026 PI Planning week of 1/12/2026 <p>During the third reporting period of January 2026:</p> <p><u>Accomplishments:</u></p> <ul style="list-style-type: none"> Completed PI Planning with a clear direction for initiating Phase 2 work. Supported the NEOGOV system go-live activities. Configured W-2s within the system and successfully delivered the Governor's W-2. Entered the remaining CBA retention payments into the system. <p><u>Risks/Concerns/Blockers:</u></p> <ul style="list-style-type: none"> Continued need for coordinated Phase 2 discovery preparation and stakeholder availability during scheduling. <p><u>Upcoming Activities:</u></p> <ul style="list-style-type: none"> Finalize and launch Phase 2 Discovery Session planning and scheduling. Continue supporting NEOGOV post-go-live stabilization. 	

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<ul style="list-style-type: none"> • Configuring the NEOGOV Attract, Onboard, and Learn modules. <p>During the fourth reporting period of January 2026:</p> <p><u>Accomplishments:</u></p> <ul style="list-style-type: none"> • Continued supporting the NEOGOV system go-live activities. • Continuing to configure W-2s within the system. • Continued progress on existing NEOGOV discovery and training planning. <p><u>Risks/Concerns/Blockers:</u></p> <ul style="list-style-type: none"> • Continued need for coordinated Phase 2 discovery preparation and stakeholder availability during scheduling. <p><u>Upcoming Activities:</u></p> <ul style="list-style-type: none"> • Finalize and launch Phase 2 Discovery Session planning and scheduling. • Continue supporting NEOGOV post-go-live stabilization. • Configuring the NEOGOV Attract, Onboard, and Learn modules. <p>During the fifth reporting period of January 2026:</p> <p><u>Accomplishments:</u></p> <ul style="list-style-type: none"> • Successfully completed W-2s • HRM Phase 2 Discovery Kickoff • Phase 2 Discovery Sessions Underway for Employee Self-Service (ESS) • Continued progress on existing NEOGOV discovery and training planning <p><u>Risks/Concerns/Blockers:</u></p> <p>None at this time</p>	

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
Organizational Change Management (OCM)	
<p>During the first reporting period of January 2026:</p> <p><u>OCM Activities:</u></p> <ul style="list-style-type: none"> • Team operated on a condensed holiday schedule with one resource out due to illness. Efforts remained focused on cross-functional alignment, collaboration and support with our FIN and HRM teams in preparation for Phase 2 activities. <p><u>Financial System & Team Support:</u></p> <ul style="list-style-type: none"> • FIN System Guides: Continued to refine and uploaded system guides (formerly test scripts) to the CORE.NV SharePoint Resource Site. Currently 30 guides are posted. • FIN Training Surveys: Worked with the Training team to develop surveys and communications to identify who will need in-person CORE.NV training on CA, Debt Mgmt, AR and Procurement. • January Kickoff Preparation: Preparing for 3 discovery kickoff meetings scheduled for the first week of January; Procurement, DM and AR. OCM prepared a slide to present the newly branded CORE.NV Resource Site to all Phase 2 FIN SME's. • Attended weekly FIN Staff Meeting to continue strategic collaboration with FIN team on upcoming activities and impact/resistance tracking. • CORE.NV Financial System Onboarding Guide Job Aid – editing and finalizing in collaboration with Training and FIN team. Target release next week. <p><u>NEOGOV and HRM System:</u></p> <ul style="list-style-type: none"> • Finalized and released the "Get Ready for Insight" communication for target State Insight users who attended training and State Leadership. • Drafted "Get Ready for Insight" Statewide communication in collaboration with the DHRM and HRM team members for release next week • Drafting reminder "Get Ready for Insight" communication for target State Insight users and State Leadership for release next week. • Insight FAQ: Completed and included with Insight communication releases • How to Access NEOGOV Job Aid: Completed and included with Insight communication releases 	<p><u>Upcoming Activities:</u></p> <ul style="list-style-type: none"> • HRM Payroll & PCN Job Aid & Comms • NEOGOV Onboard Training Comm 2/4 • NEOGOV Attract Training Comm 2/4 • NEOGOV Learn Training Comm 2/4 • NEOGOV Onboard, Learn, Attract Change Readiness Survey – week of 2/9 • Continued Functional Teams Support: <ul style="list-style-type: none"> ○ HRM: NEOGOV Mtgs & ESS Discovery sessions ○ HRM Comms strategy & planning ○ FIN: CA, A/R, DM, Procurement Discovery Sessions & Weekly Staff meeting ○ Targeted A/R and DM comms – week of 2/2 ○ Training: Comms Approvals and Release • Phase 2 Comms/Metrics Planning • HRM Pulse Survey Analysis Mitigation Team Leadership Mtg – week of 2/2

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<ul style="list-style-type: none"> • Continue to participate in all NEOGOV platform module meetings and PM meetings. • Initiated HRM Job Aid request – CORE.NV Payroll Adjustments & PCN Reconcile. Working in partnership with HRM team to complete. • NVAPPS Banner: Initiated efforts with HR Helpdesk and HRM team to place banner on NVAPPS site notifying users of the transition to NEOGOV Insight for job applications. <p><u>Leadership & Transition Planning:</u></p> <ul style="list-style-type: none"> • Succession Planning: Underway to fill the upcoming vacancy for the OCCM Manager. Developing a formal transition plan and knowledge transfer document to ensure a seamless hand-off for the successor. <p>During the second reporting period of January 2026:</p> <p><u>Current Week Highlights:</u></p> <ul style="list-style-type: none"> • Communications Execution: * Deployed statewide "Get Ready" communications for the NEOGOV Insight launch (1/8). <ul style="list-style-type: none"> ○ Distributed Cost Accounting SME End-User ID communications (1/6 and 1/8). ○ Finalized the CORE.NV HRM End-User Pulse Survey for deployment next week. • Strategic Pivot: Following a delay in DHRM approval for the Insight reminder, the team pivoted the strategy to deploy a high impact "Day of Launch" communication instead for Mondays launch. • Training & Documentation: Finalized visual enhancements for the Labor Distribution Profile Management job aid, streamlining the entry process for HRM users in CORE.NV. • Functional Engagement: <ul style="list-style-type: none"> ○ FIN: Supported two project kickoffs and conducted SharePoint (SP) orientations for new SMEs within the Debt Management (DM) and Accounts Receivable (AR) functions. ○ HRM: Attended all NEOGOV weekly syncs; finalized readiness plans to support the influx of possible requests following Monday's Insight launch. 	<ul style="list-style-type: none"> • FIN System Guides Updates & SharePoint posting – through week of 2/9 • CORE.NV Resource Site – archiving activities

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<ul style="list-style-type: none"> Long-term Planning: Initiated the comprehensive OCM strategy for remaining NEOGOV modules (LEARN, Onboard, and Attract). Initial focus is on communication cadence and change readiness assessments. Data & Analytics: Completed monthly OCM metrics. Updated tracking parameters to align with the new CORE.NV SharePoint site structure, ensuring accurate reporting of user traffic patterns. <p><u>Upcoming Priorities:</u></p> <ul style="list-style-type: none"> NEOGOVS: Deploying statewide updates regarding the Insight launch, including the roadmap and training expectations for the three remaining modules. Targeted Outreach: * Releasing SME End-User ID memos and surveys for Procurement, DM, and AR functionalities. Launching the first "Get Ready" communication series for NEOGOV Learn. Feedback Loops: Deploying the CORE.NV HRM Pulse Survey to gauge user sentiment. Internal Readiness: * On-boarding and training new OCM support resources. <ul style="list-style-type: none"> Active participation in PI10 (Program Increment planning). Ongoing functional support for HRM and FIN work streams. <p>During the third reporting period of January 2026:</p> <p><u>Accomplishments:</u></p> <ul style="list-style-type: none"> This week, the OCM team managed a high volume of deliverables while navigating a significant leadership transition. A primary focus was placed on the offboarding of the OCM Manager, ensuring a seamless transfer of knowledge and responsibilities to the OCM team. Additionally, the team proactively addressed feedback from the CORE.NV HRM Pulse Survey, coordinating closely with PMO leadership to finalize mitigation strategies for identified project impacts. <p><u>Key Activities & Achievements:</u></p> <ul style="list-style-type: none"> Leadership Transition: Completed a comprehensive offboarding process for the OCM Deputy. This included a deep-dive knowledge transfer of all active workstreams to maintain operational continuity. 	

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<ul style="list-style-type: none"> • CORE.NV Pulse Survey Management: * Administered the HRM and NDOT Phase 1B/1C Pulse Surveys. <ul style="list-style-type: none"> ○ Flagged preliminary HRM results for PMO leadership to ensure early visibility into potential risks. ○ Scheduled a mitigation strategy session for Friday, 1/16; the team remains confident that the majority of identified concerns are being addressed through existing or new action plans. • Communications Outreach: Developed and deployed 16 high-impact communications across the NEOGOV, HRM, and Finance (FIN) workstreams. <p><u>Communications Log (1/12 – 1/16):</u> (Date Communication/ Deliverable)</p> <ul style="list-style-type: none"> • 1/12 NEOGOV Insight Go-Live "Get Ready" Comm • 1/12 HRM & NDOT Phase 1B Pulse Survey Launches • 1/12 FIN Training Survey Comms (DM, A/R, Procure/VSS) • 1/12 PII Planning Presentation Materials • 1/14 FIN Training Survey Reminders (DM, A/R, Procure/VSS) • 1/15 HRM & NDOT Phase 1B Pulse Survey Reminders • 1/15 FIN CA Training Survey Reminder • 1/15 LDPM HRM Job Aide Publication • 1/16 Statewide NEOGOV Project Update • 1/16 New FIN End User Onboarding Guide to CORE.NV <p><u>Upcoming Activities & Objectives:</u></p> <ul style="list-style-type: none"> • Survey Analysis & Reporting: Perform a total comprehensive analysis of the NDOT and HRM Pulse Survey data. A formal report detailing key findings and mitigation strategies will be delivered to PMO leadership. • Stakeholder Engagement: * Deploy a "Thank You" and feedback summary to HRM end users, highlighting the steps taken to address their concerns. <ul style="list-style-type: none"> ○ Collaborate with the DHRM LEARN team on "Call to Action" communications for end users. 	

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<ul style="list-style-type: none"> ○ Strategic Planning: * Assess the requirement and business value for a NEOGOV-to-CORE.NV Crosswalk. • Develop the 6-month IFC report for the Administrator to deliver to Leg. • Finalize Joint Lead Management (JLM) presentation slides. • Ongoing Support: Continued partnership with the Training team to manage NEOGOV reminders and survey distributions; ongoing attendance and OCM support for FIN Discovery sessions and NEOGOV meetings. <p>During the fourth reporting period of January 2026:</p> <p><u>Accomplishments:</u></p> <ul style="list-style-type: none"> • FIN Onboarding Aid Document & Comms 1/20 • Continued Functional Teams Support <ul style="list-style-type: none"> a) HRM: NEOGOV Insight, Onboard & Learn b) FIN: A/R, DM, CA & Procurement Discovery Session, FIN Staff • Presented at PI10 Planning event • OPM OCM Manager Offboarding Activities • OCM SME Onboarding Activities • PULSE HRM Survey Analysis & Mitigation <ul style="list-style-type: none"> a) PULSE HRM & NDOT Survey closed 1/21 b) PULSE HRM & NDOT Survey Analysis • OCM FIN Strategy Mtgs • NEOGOV Learn Comms Draft • Phase 2 Comms / WIP Updates • Comms Planning w Training team <p><u>Planned Activities:</u></p> <ul style="list-style-type: none"> • HRM Payroll & PCN Job Aid & Comms 	

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<ul style="list-style-type: none"> • Finalize/Release NEOGOV Learn Comms • Continued Functional Teams Support <ul style="list-style-type: none"> a) HRM: NEOGOV Insight, Onboard & Learn b) FIN: CA, A/R, DM, Procurement Discovery Sessions & Weekly Staff • Phase 2 Comms Planning • OCM FIN Team Strategy Mtg • Comms planning with FIN teams • FIN System Guides – finalize and post • Finalize PULSE HRM Survey Analysis & Mitigation Plan <p>During the fifth reporting period of January 2026: <u>OCM Accomplishments:</u></p> <ul style="list-style-type: none"> • Released NEOGOV Learn Statewide Comms 1/29 • HRM ESS Discovery Session Survey 1/27 • Continued Functional Teams Support: <ul style="list-style-type: none"> ○ HRM: NEOGOV Mtgs & ESS Discovery session ○ FIN: OCM/FIN Team Lead kickoff meeting ○ Participated in CA, A/R, DM, Procurement Discovery Sessions & Weekly Staff Strategy meeting with DM & A/R Team Lead ○ Training: Comms Planning • Finalize HRM Pulse Check Survey Analysis & Mitigation Plan • Phase 2 Comms Planning 	

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
Training	
<p>During the first reporting period of January 2026:</p> <p><u>Accomplishments (limited number due to the holiday):</u></p> <ul style="list-style-type: none"> • Final draft of updated General Navigation reviewed <p><u>Ongoing:</u></p> <ul style="list-style-type: none"> • Continue to attend FIN Discovery sessions • Continue to attend NeoGov Onboard, Learn and Attract meetings • Continue to attend HRM Discovery sessions <p><u>Upcoming:</u></p> <ul style="list-style-type: none"> • Uploading of updated General Navigation to NVeLearn • Phase 2 training plan and calendar • Building FIN and HRM end-user lists • FIN and HRM Discovery sessions for Procurement, Debt Management, Accounts Receivable, ESS, and MSS <p><u>30-day outlook:</u></p> <ul style="list-style-type: none"> • Discovery and Kick-offs for FIN and HRM • Building training calendar <p>During the second reporting period of January 2026:</p> <p><u>Accomplished:</u></p> <ul style="list-style-type: none"> • Phase 1B&C Training Retrospective with Training Team • Implementing actionable feedback for Phase 2 • Completed Phase 2 updated General Navigation training video • Available on NVeLearn 1/6/2026 • Attending NEOGOV meetings ██████████ 	<p><u>Upcoming Activities:</u></p> <ul style="list-style-type: none"> • Solidify training plan for Phase 2 with realistic/achievable expectations • Continued attendance in FIN and HRM Discovery sessions • Creating plan to ensure ADA compliance for all trainings going forward

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<ul style="list-style-type: none"> • CA SME end-user identification email sent 1/5/2026 <p><u>Training Planning:</u></p> <ul style="list-style-type: none"> • End-user lists: OCCM supporting collection of end-user lists via agency SMEs • Cost Accounting Wave 1 email sent 1/5 • Discovered an email was not sent to Wave 1B; rectified and sent on 1/8 <p><u>Ongoing:</u></p> <ul style="list-style-type: none"> • Discovery sessions • NEOGOV Onboard, Learn, and Attract meetings [REDACTED] • Building FIN training end-user lists <p><u>Upcoming:</u></p> <ul style="list-style-type: none"> • Phase 2 training plan and calendar • Discovery sessions: Procurement (Jan 6); Debt Management (Jan 7); Accounts Receivable (Jan 7); HRM (TBD) <p>During the third reporting period of January 2026:</p> <p><u>Accomplished:</u></p> <ul style="list-style-type: none"> • Attending NEOGOV meetings [REDACTED] • FIN SME end-user identification email reminders sent <p><u>Ongoing:</u></p> <ul style="list-style-type: none"> • Discovery sessions • NEOGOV Onboard, Learn, and Attract meetings [REDACTED] • Building FIN training end-user lists <p><u>Upcoming:</u></p> <ul style="list-style-type: none"> • Phase 2 training plan and calendar • Discovery sessions for FIN and HRM 	

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<p>Note: Identified training risk around Solutions West contract ending with CGI. Submitted to OPM Leadership for review and discussion at a higher level.</p> <p>During the fourth reporting period of January 2026:</p> <p><u>Accomplishments:</u></p> <ul style="list-style-type: none"> • Attending NEOGOV meetings (Training PM only) • SME end-user identification reminder emails for Procurement, AR, Debt Management, and CA sent <p><u>Training planning:</u></p> <ul style="list-style-type: none"> • End-user lists: OCCM supporting the collection of end-user lists via agency SMEs • Accounts Receivable • Cost Accounting • Debt Management • Procurement <p><u>Ongoing:</u></p> <ul style="list-style-type: none"> • Discovery sessions • Ongoing for Q1 FIN & Procurement • NEOGOV Onboard, Learn, and Attract meetings ██████████ • Conversations with OPM/CGI/Berry Dunn leadership about training risk and mitigations <p><u>Upcoming:</u></p> <ul style="list-style-type: none"> • Phase 2 training plan and calendar • Building FIN training end-user lists • HRM discovery Kick-off (Jan 27th) • NEOGOV training Onboard, Learn, and Attract (March 3rd, 4th, and 5th) Further vetting of end-user lists based on: • Course Descriptions 	

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<ul style="list-style-type: none"> • Priority • Intro to ESS video in process <p>During the fifth reporting period of January 2026:</p> <p><u>Accomplished:</u></p> <ul style="list-style-type: none"> • Attending NeoGov meetings (Training PM only) • CORE.NV System Terminology Training Aid posted • Closing of FIN end-user survey (1/30/26) <ul style="list-style-type: none"> ○ As of 1/30/26 : Accounts Receivable = 95; Cost Accounting Wave 1 = 180; Debt Management = 33; Procurement/VSS = 488 <p><u>Ongoing:</u></p> <ul style="list-style-type: none"> • Attending FIN and HRM Discovery Sessions • Attending NeoGov Onboard, Learn, and Attract meetings (Training PM only) • Accessibility (ADA) compliance <p><u>Upcoming:</u></p> <ul style="list-style-type: none"> • Phase 2 Training calendar • NeoGov training for Onboard, Learn, and Attract (March 3rd, 4th, 5th) • Vetting end-user lists based on course description • ESS video – on hold until conversation with Training/HRM/CGI; mtg February 3rd • Meeting with OPM/Berry Dunn/CGI regarding training risks and CGI recommendations; February 2nd 	

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
TECH	
<p>During the first reporting period of January 2026:</p> <p><u>Project Management:</u></p> <ul style="list-style-type: none"> Continued Production support including Jira incident management. Conducted on-boarding/ramp-up with incumbent Tech PM PI Planning preparation; phase 2 technical impact exploration for all proposed Phase 2 work Continued collaboration with FIN/HRM PM on streamlining enhancement request, incident, and project workflows <p><u>Interfaces:</u></p> <ul style="list-style-type: none"> Provided Hypercare support; reviewed nightly-cycle issues daily. Continued production hardening Awaiting agency response to continue work on [REDACTED] <p><u>Reports:</u></p> <ul style="list-style-type: none"> Team is still waiting for final validation of all Bank Recon reports (5) Sign-off requested for [REDACTED] reports - Levels 1 and 2 PERS report gaining traction with more collaboration. Collective Bargaining Report - making final adjustments requested by the agency <p><u>Data Warehouse:</u></p> <ul style="list-style-type: none"> Production support continues <p><u>Risks/Concerns/Blockers:</u></p> <ul style="list-style-type: none"> Change in team leadership will require ramp-up time and team adjustment - no quantifiable impact anticipated. Cost Accounting impacts on production interfaces and reports might require substantive refactoring. Continue to work with FIN team on impact analysis Still need bandwidth from HRM functional to provide requirements for Phase 2 HRM reports - backlog refinement scheduled for next week to discuss 	<p><u>Upcoming Activities:</u></p> <ul style="list-style-type: none"> Continued Backlog Refinement for HRM interfaces and reports Continued analysis of Tech tasks for Phase 2 modules Continued Production support

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<p><u>Upcoming Activities:</u></p> <ul style="list-style-type: none"> • Phase 2/PI 10 planning • Continued Production support • Cost Accounting interface and reports impact analysis <p>During the second reporting period of January 2026:</p> <p><u>Project Management:</u></p> <ul style="list-style-type: none"> • Continued Production support via Jira incident management. • PI Planning preparation; phase 2 technical impact exploration for all proposed Phase 2 work • Continued collaboration with FIN/HRM PM on streamlining enhancement request, incident, and project workflows • Team PMs meeting to develop an effective plan to incorporate Tech team into Phase 2 discovery and requirements <p><u>Interfaces:</u></p> <ul style="list-style-type: none"> • Continued Production Support and review of nightly-cycle issues daily. • Continued production interface hardening • Awaiting agency response to continue work on ██████████ <p><u>Reports:</u></p> <ul style="list-style-type: none"> • Team is still waiting for final validation of all Bank Recon reports (5) • Sign-off requested for ██████████ reports - Levels 1 and 2 - no response yet from agency • Refined and updated status for 50 outstanding DHRM reports for Phase 2 • PERS report continues gaining traction with more collaboration. • Collective Bargaining Report - awaiting security requirements to release to production <p><u>Data Warehouse:</u></p> <ul style="list-style-type: none"> • Production support continues 	

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<ul style="list-style-type: none"> • Providing information to CGI to prepare for their migration of the data warehouses to CGI's Data Lake <p><u>Risks/Concerns/Blockers:</u></p> <ul style="list-style-type: none"> • Cost Accounting impacts on production interfaces and reports might require substantive refactoring. Continue to work with FIN team on impact analysis • The team still needs bandwidth from the HRM functional team to provide requirements for Phase 2 HRM reports - backlog refinement scheduled for next week to discuss <p><u>Upcoming Activities:</u></p> <ul style="list-style-type: none"> • Phase 2/PI 10 planning • Continued Production support <p>During the third reporting period of January 2026:</p> <p><u>Project Management:</u></p> <ul style="list-style-type: none"> • Continued Production support via Jira incident management. • PI Planning preparation; phase 2 technical impact exploration for all proposed Phase 2 work • Continued collaboration with FIN/HRM PM on streamlining enhancement request, incident, and project workflows <p><u>Interfaces:</u></p> <ul style="list-style-type: none"> • Continued Production Support and daily review of any nightly cycle issues • Continued production interface hardening • Awaiting agency response to continue work on ██████ - escalated <p><u>Reports:</u></p> <ul style="list-style-type: none"> • Final validation of all Bank Recon reports (5) is making progress thanks to regular meetings with SCO • Sign-off requested for ██████ reports - Levels 1 and 2 - no response yet from agency • PERS December report delivered; team will continue to optimize. 	

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<ul style="list-style-type: none"> • Collective Bargaining Report - released to production <p><u>Data Warehouse:</u></p> <ul style="list-style-type: none"> • Production support continues • Providing information to CGI to prepare for DAWN data migration to Data Lake in 2027 <p><u>Risks/Concerns/Blockers:</u></p> <ul style="list-style-type: none"> • Cost Accounting impacts on production interfaces and reports might require substantive refactoring. Continuing to work with FIN team on impact analysis • Still need bandwidth from HRM functional team to provide requirements for Phase 2 HRM reports - backlog refinement will continue weekly <p><u>Upcoming Activities:</u></p> <ul style="list-style-type: none"> • Continued Backlog Refinement for HRM interfaces and reports • Continued analysis of Tech tasks for Phase 2 modules. • Continued Production support <p>During the fourth reporting period of January 2026:</p> <p><u>Project Management:</u></p> <ul style="list-style-type: none"> • Continued Production support via Jira incident management. • Phase 2 technical impact exploration for all proposed Phase 2 work • Continued collaboration with FIN/HRM PM on streamlining enhancement request, incident, and project workflows <p><u>Interfaces:</u></p> <ul style="list-style-type: none"> • Continued Production Support and daily review of nightly-cycle issues • Continued production interface hardening • PI 10 work on █████ confirmed by NDOT • Re-visiting Taxation's Mynt system interface needs 	

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<p><u>Reports:</u></p> <ul style="list-style-type: none"> • Final validation of all Bank Recon reports (5) is making progress thanks to regular meetings with SCO • Sign-off requested for █████ reports - Levels 1 and 2 - no response yet from agency • Backlog Refinement and planning for HRM Reports back on the schedule for Phase 2 <p><u>Data Warehouse:</u></p> <ul style="list-style-type: none"> • Production support continues • Providing information to CGI to prepare for DAWN data migration to Data Lake in 2027 <p><u>Risks/Concerns/Blockers:</u></p> <ul style="list-style-type: none"> • No current blockers other than needing sign-off on completed reports as noted <p><u>Upcoming Activities:</u></p> <ul style="list-style-type: none"> • Continued Backlog Refinement for HRM interfaces and reports • Continued analysis of Tech tasks for Phase 2 modules. • Continued Production support <p>During the fifth reporting period of January 2026:</p> <p><u>Project Management:</u></p> <ul style="list-style-type: none"> • Continued Production support via Jira incident management. • Phase 2 technical impact exploration for all proposed Phase 2 work • Continued collaboration with FIN/HRM PMs on streamlining enhancement requests, incidents, and project workflows <p><u>Interfaces:</u></p> <ul style="list-style-type: none"> • Continued Production Support and review of nightly-cycle issues daily. • Continued production interface hardening • Reached a solution for the █████ concern with position data • █████ GTO IET Interface (Approved Enhancement) moved to PRD 	

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<p><u>Reports:</u></p> <ul style="list-style-type: none"> • Sign-off received for [REDACTED] reports and they were loaded to Production • Garnishment Deduction Register Report (RPT125) moved to Production • Backlog Refinement and planning for Reports and Interfaces, remaining from Phase 1, are back on the schedule for Phase 2 <p><u>Data Warehouse:</u></p> <ul style="list-style-type: none"> • Production support continues • Providing information to CGI to prepare for DAWN data migration to Data Lake in 2027 <p><u>Risks/Concerns/Blockers:</u></p> <ul style="list-style-type: none"> • None at this time 	

3 CORE.NV Project-Level Risks, Issues, and Decisions

In Table 3-1 below are the issues that are currently impacting the CORE.NV Project with their resolution strategy as well as the risks anticipated to impact the CORE.NV Project-Level Risks and their corresponding mitigation strategies.

Table 3-1: CORE.NV Project-Level Issues and Risks and the Corresponding Mitigation Strategies

CORE.NV Project-Level Risks and Issues and their Corresponding Mitigation Strategies		
Number	Risk/Issue Description	Resolution/Mitigation Strategy
Issues		
1)	Unfunded Data Warehouse migration work required to move State data sources to CGI's Data Lake.	TBD
2)	W2 Mag Media File Issue	<p>We either need to find a way to get this information into Advantage or we have to find a way to add this to the already generated W2 Mag Media file. Here is what we are looking at:</p> <ul style="list-style-type: none"> • 19542 employees that need 12-DD information added to the W2 Mag Media • 2998 employees that need 12-W information added to the W2 Mag Media • 1555 employees that need a new value put into the existing 12-W information on the W2 Mag Media file
Risks		
1)	SCO SME Availability & Response times Support response time to OPM from SCO SME	Continuing to monitor this Risk.
2)	Potential scope additions or changes identified during discovery sessions may exceed available project funding.	TBD — Pending assessment of identified changes, funding options, and decision-making approach.
3)	End users for Q4 implementations may not receive adequate training due to lack of trainers and incomplete training materials.	<p>To mitigate this risk, the following actions should be considered:</p> <ul style="list-style-type: none"> • Identify and secure an alternative training vendor to develop and facilitate training for the affected modules. • Explore extending the Solutions West contract, if feasible, to cover the remaining implementation phases.

CORE.NV Project-Level Risks and Issues and their Corresponding Mitigation Strategies		
Number	Risk/Issue Description	Resolution/Mitigation Strategy
		<ul style="list-style-type: none"> • Develop an internal training strategy leveraging state staff, subject matter experts, or a train-the-trainer model. • Prioritize the development of training materials for Budget Planning, Grantor, and Time & Leave to ensure minimum readiness. • Incorporate recorded sessions, self-paced learning modules, and job aids to supplement live training where facilitation is limited. • Establish a post-go-live support and knowledge transfer plan to address user issues and reinforce learning.
4)	Incorrect line item amounts for 12-W and 12-DD on W2 Forms	This Risk is expected to be mitigated.

In Table 3-2 below are decisions that may require input from the Executive Leadership Team for the CORE.NV Project.

Table 3-2: CORE.NV Project Decisions that may require input from the Executive Leadership Team

CORE.NV Project Decisions that may require input from the Executive Leadership Team		
Number	Decision	Input
1)	Fixed Assets - Fund 850 Reversion to Appropriations	None at this time

In Table 3-3 below are the actions that may need the support of the Executive Leadership Team for the CORE.NV Project.

Table 3-3: CORE.NV Project Actions that may need the Executive Leadership Team's Support

CORE.NV Project Actions that may need the Executive Leadership Team's support		
Number	Action	Support
1)	None at this time	None at this time