Nevada Governor's Finance Office, Office of Project Management

CORE.NV Project Monthly Status Report

October 2025

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1 Roadmap

This section provides an overview of the CORE.NV Project Roadmap—including strategic milestones, timeline updates, changes to the roadmap over the past month, as well as a look ahead to the next 30 days and the next 60 to 90 days.

1.1 Previous 30–day Project Milestone Overview

Figure 1-1 below provides a high-level overview of the previous 30-day CORE.NV Project Milestone Schedule, including the CORE.NV Project scheduled activities, completed milestones, and performance against plan.

During this first reporting period, work continued to fully restore the SFTP server. Once completed, the existing backlog of files will be processed to catch up with present day processing. A mini-mock, labeled as Mock █, was completed to further refine the NDOT Project data and identify any discrepancies/inaccuracies as compared to data from both the Advantage 2.0 system and Masterworks. Several session were conducted with NDOT resources to assist with data validation and to answer questions. NDOT functional resources are to be working to validate the data from the mini-mock with a due date of Monday, October 6, 2025. A final, combined HRM/NDOT. Readiness Assessment meeting was conducted to assess all remaining work and when that work will be completed. All agency transactions were to have been submitted by 10/03/2025 with the quiet period set to commence on 10/06/2025.

During the second reporting period, both the Resources and Schedule assessment areas were changed from yellow to green as OPM has all of their positions filled and any cyber incident work has dwindled. The quiet period began on October 6, 2025 and all agency transactions have ceased in the new system. Advantage 2.0 was shut down for any new transaction as of October 9, 2025. All hot fixes have been applied to the production environment by CGI and the production cut-over process has begun. Several interfaces were still pending validation, however the decision was made by the Project Leadership to go live with these interfaces and fix any issues post- go live, as they have been extensively reviewed prior to this reporting date. A final War Room meeting was conducted, and all plans are in place to support Hyper-care/Go Live.

For the third reporting period, Production Cut-over work continued as planned, with only the data warehouse moving to production taking longer than expected. Minor issues encountered saw quick identification of the root cause and effective resolution. The █ environment was taken down at the EOD on Friday, October 16, 2025 so that the Production Environment could be copied over. All remaining work is anticipated to be completed in time for the Monday, October 20, 2025 go live. No blockers or impediments exist as of the writing of this report. All help/service desk and war room plans are in place and resources have been made aware of their responsibilities. All of the workstream teams have worked tirelessly to ensure that the Phase 1B and 1C go live would be executed as planned and far smoother than was seen for Phase 1A.

During the fourth reporting period, Phases 1B and 1C, as well as Payroll all went live, as scheduled, on Monday, October 20, 2025. The hyper-care period began and the process for logging, monitoring, resolving, and closing defects was also begun. The War Room was staffed, as planned, and full support of the Core.NV system commenced. The number of defects was within the range originally planned for and the resolution of those defects was occurring at a steady pace. While six defects were escalated to CGI's Solution Center, it was anticipated that these would be efficiently resolved, as well. Looking ahead to the next reporting period, hyper-care efforts will continue as the workstream teams look to resolve any new defects as well as begin their early stage planning for Phase 2.

During the fifth and final reporting period, Hypercare activities continued along with defect reporting, documenting, root cause analysis, resolution, and notifications of defect fixes. A small number of defects (six) were escalated to CGI's Solution Center to be resolved at the core system level via hot fixes. Recent metrics indicate a resolution rate of 55% with the vast majority of defects being at the Medium to Low severity level. A small number of Critical (one) or High (three) severity defects were reported with these defects being assigned a top priority for quick resolution. Core.NV Project resources also placed a strong focus on the preparations for positive reporting of employee time as well as the first Payroll run in the new Core.NV system.

Figure 1-1: Previous 30-day Project Milestone Overview

Completed	Month	Deliverable/Milestone	Performance Period	Invoice Period	Deliverable Type	Funding Source	Contracted Cost	Total	CGI Accountab	OPM Accountable	CGI Delivery Date
	Oct-25	Monthly Status Report 25	October	November	Deliverable	Implementation Serv.	$ 150,000.00				
	Oct-25	End User Training Monthly Progress Report	October	November	Deliverable	Change Control	$ 80,645.00				
Completed	Oct-25	SaaS Fee (Year 3)	Oct-25/Sept-26	November	Charge	Advantage SaaS	$ 5,385,000.00				
							Total	**$ 5,615,645.00**			

1.2 Upcoming 30–day Project Activity/Schedule Overview

Figure 1-2 below provides an overview of the status of in-progress activities, and risk levels associated with meeting upcoming, short-term (i.e., next 30 days) target milestone dates and rationale.

For the next monthly reporting period, November 2025, in addition to the all of the Hypercare activities which seek to efficiently identify and resolve reported defects, workstream teams will be focused on conducting the first Statewide Payroll execution in the Core.NV system. In November, Core.NV Project Leadership will also be meeting to discuss the remaining work that should be completed prior to December 31, 2025, as well as the upcoming Phase 2 timeline and finalize decisions regarding the best sequencing of quarterly implementations.

Figure 1-2: Upcoming 30-day Project Activity/Schedule Overview

Completed	Month	Deliverable/Milestone	Performance Period	Invoice Period	Deliverable Type	Funding Source	Contracted Cost	Total	CGI Accountab	OPM Accountable	CGI Delivery Date
	Nov-25	Monthly Status Report 26	November	December	Deliverable	Implementation Serv.	$ 150,000.00				
	Nov-25	End User Training Monthly Progresss Report	November	December	Deliverable	Change Control	$ 80,645.00				
	Nov-25	NeoGov Go-Live for Insight/Onboard/Learn Modules	November	November	Milestone	Change Control	$ 49,948.00				
	Nov-25	NeoGov Go-Live for Attract Module	November	November	Milestone	Change Control	$ 49,948.00				
	Nov-25	NeoGov Attract Module Completion	November	November	Milestone	Change Control	$ 296,932.00				
							Total	**$ 627,473.00**			

1.3 60 to 90-day Milestone Schedule Overview

Figure 1-3 below provides an overview of the 60 to 90-day milestone schedule, including the immediate horizon of scheduled activities necessary to achieve the milestones.

For the 60 to 90-day outlook, namely December 2025 and January 2026, workstream teams will continue to diligently work to complete any and all work remaining from Phases 1B and 1C, as well as prepare for the first of the Phase 2 functionality that will be due for release during the first quarter of 2026. Given the prior months' work with NEOGOV on their three modules (Insight, Onboard, and Learn) it is anticipated that CGI will complete the interfaces necessary to support these functionalities in time for a February 2026 implementation. Of course, resources will also be enjoying time with their respective families, away from the Core.NV Project, for the upcoming holidays of Thanksgiving, Christmas, and New Years 2026.

Figure 1-3: 60-to-90-day Milestone Schedule Overview

Completed	Month	Deliverable/Milestone	Performance Period	Invoice Period	Deliverable Type	Funding Source	Contracted Cost	Total	CGI Accountab	OPM Accountable	CGI Delivery Date
	Dec-25	Monthly Status Report 27	December	January	Deliverable	Implementation Serv.	$ 150,000.00				
	Dec-25	End User Training Monthly Progresss Report	December	January	Deliverable	Change Control	$ 80,645.00				
	Dec-25	▮▮ ompletion Report	Sept-Dec	January	Deliverable	Implementation Serv.	$ 1,200,000.00				
	Dec-25	▮▮ bjectives	December	December	Deliverable	Implementation Serv.	$ 1,100,000.00				
						Total	$ 2,530,645.00				
	Jan-26	Monthly Status Report 28	January	February	Deliverable	Implementation Serv.	$ 150,000.00				
	Jan-26	End User Training Monthly Progresss Report	January	February	Deliverable	Change Control	$ 80,645.00				
						Total	$ 230,645.00				
	Feb-26	Monthly Status Report 29	February	March	Deliverable	Implementation Serv.	$ 150,000.00				
	Feb-26	End User Training Monthly Progresss Report	February	March	Deliverable	Change Control	$ 80,645.00				
						Total	$ 230,645.00				

2 CORE.NV Project Workstream Status Review

Table 2-1 below provides a high-level overview of the CORE.NV Project workstreams for October 2025 and a look ahead to the upcoming activities for November 2025.

Table 2-1: CORE.NV Project Workstream Status Review for October 2025

Workstream Status Review	
Current Month Status	**Next Month Upcoming Activities**
FIN	
During this first reporting period in October 2025: Accomplishments: • Completed ongoing data validations for transportation department and budget/cost accounting modules. • Supported go-live readiness, including war room preparation and validation of critical modules (accounts receivable, accounts payable, agreements, security). • Finalized and loaded statewide and department-specific budgets into the financial system. • Approved check form changes for production deployment; validated check forms and positive pay files for bank accounts. • Conducted and documented incident management meetings, action items, and technical troubleshooting for user acceptance testing and production support. • Developed and refined scripts for reimbursement and cash receipt transactions; supported configuration and testing of nightly batch cycles. • Facilitated meetings to finalize form printing and created job aids for end users. • Coordinated with multiple teams to review quiet period events, system requirements, and compliance checklists. Risks/Concerns/Blockers: • Data migration and validation challenges due to issues with agency-side systems and alignment across technical teams.	Upcoming Activities: • Continue hyper-care support for cost accounting, budget, and grant processes, focusing on issue resolution and stabilization. • Ongoing support for help desk ticket resolution and incident management, with emphasis on timely responses. • Prepare for additional training and documentation updates as needed for financial system users. • Collaborate with technical teams to address outstanding vendor conversion and data issues.

Workstream Status Review	
Current Month Status	**Next Month Upcoming Activities**
• Ongoing need for improved communication and coordination between finance, technical, and external partners regarding compliance checklists and system requirements. • Pending approval and testing for ACH files with the bank; some transaction handling changes may impact interest calculations and federal reporting. • Issues attaining required data snapshots for federal demo, with resolution plans in progress to synchronize all data systems. • Continued rework required for project data conversion and legacy system dependencies for upcoming fiscal year. Upcoming Activities: • Continue data validation and support for cost accounting, agreements, and budget modules. • Maintain technical support and troubleshooting for user acceptance testing and production issues. • Finalize and communicate updates to compliance checklists and project timelines; track and document action items from meetings. • Prepare for mock validation meetings and deliverables tracking; ensure readiness for go-live on October 20. • Continue configuration and testing of batch cycles, form printing, and account coding for federal reporting. • Support training and transition activities for end users and agency staff. During the second reporting period of October 2025: Accomplishments: • Completed data validations with the transportation department, including validation of Gold data in the ▮▮▮ environment. • Finalized and reviewed quiet period events and dates across functions. • Conducted and completed the final meeting with the federal highway administration, including review of Mini Mock ▮▮	

Workstream Status Review	
Current Month Status	**Next Month Upcoming Activities**
- Completed all action items in the project workbook. - Supported cost accounting needs and provided training for agreements and cost accounting, including validation and interface support for go-live. - Configured and validated online printing parameters for payment processing, including successful setup and testing for check printing. - Provided ongoing production support for chart of accounts, budget, and financial operations, including monitoring and resolving support tickets. - Assisted with and refined scripts for TaaS, ensuring all outstanding items were labeled and sorted, with investigation into unclear test setups. - Supported security and workflow cleanup in preparation for production migration. Upcoming Activities: - Continue work on TaaS, with all team members assigned to complete outstanding tasks. - Review and finalize job aides for the upcoming phase, ensuring materials are ready for end users. - Conduct brainstorming sessions for phase two planning, including discovery and recommendations for future rollout. - Move Gold data to production ahead of cut-over, with final validation and shakedown planned. - Continue support for agreements and cost accounting, including training and go-live support. - Migrate security and workflow configurations to production. During the third reporting period of October 2025: Accomplishments: - Data Validation and Cut-over Preparation - Completed comprehensive data validations for Budget, Cost Accounting, and Chart of Accounts modules. - Finalized and moved Gold data to production ahead of cut-over.	

Workstream Status Review	
Current Month Status	**Next Month Upcoming Activities**
- Supported functional validation of agreements, projects, and grants conversions. - Finalized job aids for Budget Structures and operational processes. - Supported nightly cycle configuration and testing for go-live, including batch jobs for invoices and collections. - Provided functional support for go-live activities, including onsite and remote assistance for training and production support. - Completed configuration and validation of printing parameters and security roles for production readiness. - Created and approved customer forms for agreements processes. - Supported help desk ticket resolution and hyper-care activities to ensure stability post–go live. - Facilitated incident management meetings and tracked closure of action items for cost accounting and agreements. - Assisted with TaaS script refinement and supported related testing activities. - Conducted brainstorming and planning sessions for future project phases. - Participated in cross-functional reviews of quiet period events and dates to ensure alignment across teams. - Supported UAT rounds and provided feedback for ongoing improvements. <u>Risks/Concerns/Blockers:</u> - No active blockers reported this week. <u>Upcoming Activities:</u> - Continue support for TaaS items and script refinement. - Review and finalize job aids for Phase 1C. - Ongoing hyper-care support for cost accounting and budget structures. - Continue planning and coordination for Phase 2, including future agency roll-outs and requirements gathering. - Conduct additional brainstorming sessions for Phase 2 planning and resource alignment.	

Workstream Status Review	
Current Month Status	**Next Month Upcoming Activities**
During this fourth reporting period of October 2025: Accomplishments: • Successfully completed go-live activities and initiated hyper-care support. • Resolved configuration issues blocking contractor payments. • Implemented fixes for invoice printing for miscellaneous customers and receivables. • Ran data corrections for cost accounting and enforced 7-digit transaction ID requirement. • Approved multiple production changes to improve transaction processing efficiency, prevent inaccurate function codes, and update interfaces for payment and check descriptions. • Completed proof of concept for updating missing contract numbers. Approval received and implemented in production. • Closed several open issues and logged new defects for system improvements. Risks/Concerns/Blockers: • Data validation tasks remain incomplete despite repeated advisories; hyper-care period is limited to 30 days, with one week already elapsed. • Lack of engagement and preparedness from key stakeholders during requested meetings is causing delays and impacting project success. • Identified gaps in converted elements for prior go-live and ongoing issues with agreements and reimbursement processes. • Continued need for manual coordination and SQL-based updates for funding line adjustments. Upcoming Activities: • Continue go-live support and monitor hyper-care progress. • Execute approved production changes and address newly logged defects (e.g., dunning message printing). • Support refinement of agreements process and potential interface modifications. • Plan and initiate Phase 2 activities, including strategy alignment and resource coordination.	

Workstream Status Review	
Current Month Status	**Next Month Upcoming Activities**
During this fifth reporting period of October 2025: Accomplishments: • Finalized and distributed job aids for operating, appropriation, and revenue budgets, as well as overall budget structures, to support training and daily use. • Provided support for help desk ticket resolution related to cost accounting and budget processes. • Provided functional support for nightly cycle configuration and testing for go-live. • Supported training team with 1099 training and travel configuration activities. • Continued hyper-care support for cost accounting, budget, and grant processes.	
HRM	
During this first reporting period of October 2025: Accomplishments: • Progress made on interface and report validation, with most custom reports validated by end users. • Successful completion of the latest mock cycle. • Final HRM interfaces are ready for end-to-end testing and validation. • Cycle simulation testing and support activities completed. • Issues with payroll table caching and check number display resolved. • Leave balances and fringe display on checks reviewed for accuracy. • Security and workflow validation tasks advanced. • Quarterly IRS reporting and readiness assessment activities completed. • Support provided for cutover planning and go-live readiness. • Data conversion scripts and bank account code updates finalized. • Ongoing support for implementation of external HR systems.	Upcoming Activities: • Continue hyper-care support, monitoring for new issues and ensuring smooth operations. • Address and resolve outstanding import errors and authorization discrepancies. • Prepare for further migration and administrative setup of new HR modules.

Workstream Status Review	
Current Month Status	**Next Month Upcoming Activities**
<u>Risks/Concerns/Blockers:</u> • A critical defect related to employee ID (root cause identified, update expected soon); another concerning adjustments is under review to determine criticality and possible workaround. • Recurring issue with OCHK resolved temporarily, a permanent solution is needed for production. • Validation tasks are heavily reliant on the availability of a single SME, which may impact timelines. • Some discrepancies found in leave balances, fringe displays require further review and resolution. • Items from readiness assessments and conversion efforts still need follow-up. • Certain payroll and data conversion issues require ongoing monitoring and technical fixes. <u>Upcoming Activities:</u> • Continue supporting technical teams with report, interface, and conversion defect resolution. • Conduct post-mock cycle simulation testing. • Advance cut-over planning and checklist development for transition. • Complete interface and report validation and obtain agency sign-off. • Maintain support for external HR system implementation. • Finalize production cycle documentation and address outstanding issues. • Prepare for go-live phase with dedicated support and regular check-ins. • Continue development and validation of automation scripts and data conversion processes. • Monitor and resolve any new issues arising from ongoing testing and validation. During this second reporting period of October 2025: <u>Accomplishments:</u> • Progress made on interface and report validation, with most third-party vendors confirming SFTP access and readiness for file transfer validation.	

Workstream Status Review	
Current Month Status	**Next Month Upcoming Activities**
- Final two HRM interfaces added to end-to-end testing and validation. - Multiple support activities for cut-over and go-live phases, including monitoring systems during hyper-care and providing transition assistance to ensure smooth operations. - Successful completion of leave balance spot checks and payroll cycle validations. - Completion of several report and interface testing cycles, including user acceptance testing and agency approvals for releases. - Ongoing support for implementation of new HR modules and migration of existing courses into the new system. Upcoming Activities: - Support ongoing efforts for report, interface, and conversion defect resolution. - Finalize interface and report validation, including agency sign-off and documentation of outstanding items. - Continue implementation support for new HR modules, including migration and administrative setup. - Prepare for cut-over activities, ensuring all systems and processes are ready for transition. - Maintain centralized tracking of interfaces and reports, with weekly updates and reviews during team meetings. - Distribute clear action items after each HR team meeting and track completion in a shared document. During this third reporting period of October 2025: Accomplishments: - Validation and Testing: - One outstanding HRM report remains for validation; all others have been completed. - Outbound interfaces are pending third-party validation; all other interfaces have been validated. - Printed the first live payroll check from the HR system.	

Workstream Status Review	
Current Month Status	**Next Month Upcoming Activities**

○ Completed functional validation for multiple conversion groups, including reports, interfaces, and payroll components.
    ○ Conducted shakedown and spot checks for leave balances and payroll accuracy.
    ○ Supported go live and cut-over activities, ensuring smooth transitions and rapid issue resolution.
    ○ Loaded HRM users into production and assigned roles for feature access.
    ○ Provided ongoing support for NEOGOV implementation.
    ○ Validated security and workflow configurations for production readiness.
 	
Risks/Concerns/Blockers:
• No active blockers reported this week.
 	
Upcoming Activities:
• Support technical team efforts for resolving outstanding report, interface, and conversion defects.
• Continue cut-over support and production monitoring.
• Finalize interface and report validation, including sign-off by agencies and third parties.
• Maintain hyper-care and go-live support to address any emerging issues.
• Continue implementation support for NEOGOV and related recruiting processes.
 	
During this fourth reporting period of October 2025:
Accomplishments:
• HRM Minimum Viable Product (MVP) successfully went live.
• Interfaces processed 192 transactions without major issues.
• Automated step advancement completed for over 400 employees.
• Time sheet validation largely successful; only one failure for a valid reason.
• Nightly cycles remained stable with no critical errors.
• Multiple configuration decisions implemented to resolve reported issues.	

Workstream Status Review	
Current Month Status	**Next Month Upcoming Activities**
- Fix applied to pay parameters for non-classified employees. - Workflow workaround agreed to for ███████ issue; to be tracked for the ███████ container. - Diagnosed and addressed mismatch between NEATS and Advantage systems. Risks/Concerns/Blockers: - Two potential interface issues discovered; investigation ongoing. - Workflow workaround indicates underlying process gaps that need permanent resolution. - Continued monitoring required for interface stability and employee data integrity. Upcoming Activities: - Ongoing go-live support for HRM system users. - Phase 2 planning and preparation for future enhancements. - Continued validation and monitoring of interfaces and payroll processes. - Tracking and documenting workarounds for inclusion in future system updates. During this fifth reporting period of October 2025: Accomplishments: - Provided ongoing hyper-care and production support for the new HR system, including monitoring and rapid issue resolution. - Supported the production launch by troubleshooting security and workflow processes. - Continued validation and assignment of user roles in the HR system. - Supported go-live activities for payroll and personnel management modules. - Assisted with end-user validation and approval for pending payment and balance reports.	
Organizational Change Management (OCM)	
During this first reporting period of October 2025: OCCM Activities: Can Weekly Blast – Pushed 10/3	Upcoming Activities: Updated FIN Job Aids and memo push to FIN End-Users

Workstream Status Review	
Current Month Status	**Next Month Upcoming Activities**
• New Service Desk Job Aid – Finalized and socialized in both NDOT and HRM Go-Live Reminders. This will also be a stand-alone memo on day 1 of Go-Live on Oct 20 • Reminder CORE.NV Project Team Quiet Period memo – Pushed 10/3 • HRM Go-Live Reminder – pushed 10/2 • NDOT Go-Live Reminder – Pushed 10/3/2025 CORE.NV System Downtime and Operational Hours memo – Pushed 10/2 • SP Review – still finalizing, will go into quiet period to ensure everything is ready for Oct 20th • Finalized both NDOT and HRM Change Impact Surveys to push next week to end-users. • Worked on establishing SNOW metrics and access to the SNOW Dashboards so we are ready to go first week of Go-Live • Developed a CORE.NV IS Live Poster for Day one celebrations • Change Agent Network Meeting for Oct 15th – Slide Deck dev I progress • September Stakeholder Maintenance underway • September OCM Comm Metrics currently being created to also include Groundwork and NDOT Training metrics • Updating OCM JIRA to align better with new EPICs Upcoming: • CORE.NV Down + FAQs Reminder for FIN Users • HRM Change Impact Survey • NDOT Change Impact Survey • Weekly Teams CAN Blasts – 10/10 • Positive Reporting Reminder • Retirement of HR Adv 2X LAST reminder • NEATS Video Demo (Supervisor) – finalizing with DHRM • SP Site Review – in progress	• Leadership Event Invite push • CAN Blast • More NEOGOV Discovery • Cost Accounting COM Discovery • CAN Survey Analysis • GO Press Release Push • OCM Phase 2 Planning continues

Workstream Status Review	
Current Month Status	**Next Month Upcoming Activities**
• Two demos next week for email distribution platforms to replace Listserv - Emma and MailChimp During this second reporting period of October 2025: <u>OCM Activities and Communications:</u> • HRM Retirement Comms Reminder #2 – pushed 10/6 • Downtime plus FAQ for FIN End-Users Comms – pushed 10/6 • HRM Change Impact Survey – Pushed 10/9 • NDOT Change Impact Survey – Pushed 10/9 • Service Desk Job Aid – completed 10/6 and posted on Project SP Site. • Gen Budget Structure Job Aids – 80,90 & 91 updating all current job aids in progress • Gen Budget Structure Overview Job Aid – in progress • September OCM Metrics – complete spike in SP site traffic and comms • September Stakeholder Maintenance – complete • Weekly Teams CAN Blasts – 10/10 • Positive Reporting Reminder (statewide) Comms #3 – 10/10 • Comms reconciliation for 1B and 1C – in progress • Change Agent Network (CAN) Mtg – finalized slide deck dev for Oct 15th mtg • Supported Held Desk efforts by helping reconfiguring the CORE.NV Service Now help page and adding new questions to speed up resolution time for tier 2 and 3 groups. • IFC OCM Report – developed a FY Q1 report on all OCM activities <u>Next Week activities:</u> • Weekly Teams CAN Blasts – 10/17 • SP Site Review – in progress all week • Comms reconciliation for 1B and 1C – continues	

Workstream Status Review	
Current Month Status	**Next Month Upcoming Activities**
- Change Agent Network (CAN) Mtg – Oct 15th - Press Release and Success Story for Governor's Office -dev drafts - HRM Go-Live Reminder – push next week - NDOT Go-Live Reminder -push next week - Complete job aids that FIN team is sending us - Downtime and Operational Hours reminder push - Service Desk and system Access comm During this third reporting period of October 2025: OCCM Accomplishments: - HRM Change Impact Survey Comms and Link – pushed reminder 10/15 - NDOT Change Impact Survey Comms and Link – pushed reminder 10/15 - Gen Budget Structure Overview Job Aid – Finalized, socialized and posted onto SP site. - HRM CAN Meeting was 10/15 – highest attendance all year! Great meeting, very engaging. - Last Go-Live Reminder – NDOT – pushed 10/17/2025 Last HRM Go Live Reminder – Pushed 10/17/2025 Service Desk/CORE.NV Access Comm – finalized, will push Monday 10/20 - System Operational and Downtime Reminder memo – pushed 10/17/2025 - CORE.NV Is READY comm – finalized and will push on Monday 10/20 - Beautified 13 HRM Job Aids and posted onto SP site! Next Week: - Finish HRM Job Aids and post onto SP site – two left! - CORE.NV is NOW LIVE Comm – Push 10/20 - The OCM Team will be on high alert supporting all teams during Go Live.	

Workstream Status Review	
Current Month Status	**Next Month Upcoming Activities**
During this fourth reporting period of October 2025: OCCM Activities: • CORE.NV is Live Comm – pushed 10/20 • Positive Reporting now LIVE Comm –pushed 10/20 • DHRM PP10 Time sheets Due – pushed 10/21 • Change Agent Network Survey + Memo – pushed 10/21 • HRM and NDOT Change Impact Surveys - Analyzed, read out next week • Pulled first complete CORE.NV End-User Report on 10/20 – major reconciliation need to differentiate user base (who is FIN, HRM or Both). This was a huge lift, looking for a streamlined way to do this monthly. • OCM Manager spent the week at NDOT. Two NDOT Internal Memos developed – pushed to NDOT Leads 10/23 to socialize: • NDOT Transactions FY26 Coding • NDOT Inquiry Security Role Request Process memo • NDOT CORE.NV ILTs now on NVeLearn memo – pushed 10/23 • Job Aid reconciliation for 1B HRM -Now Complete! • 17 new HRM Job Aids beautified (reformatted, re-validated and posted onto SP) • CAN Blast – pushed 10/24 • Downtime & Operational Hours Reminder – pushed 10/24 Upcoming: • Job Aid reconciliation for 1A FIN and 1C NDOT – in progress (7+ new FIN and 18 new NDOT job aids will need beautification) • LAST Positive Reporting Reminder Post-Live Comms – push on 10/26 • LAST Push PP10 last reminder - 10/26 • Push 17 new HRM Job Aid memo to HRM End-Users – 10/26 target • SNOW Metric Slide Development for EC Due Tuesday morning.	

Workstream Status Review	
Current Month Status	**Next Month Upcoming Activities**
- Read-out of HRM and NDOT Change Impact Surveys – 10/26 - Weekly Downtime and Operational Hours Comm Reminder – 10/30 - Starting discovery discussions with FIN team for Cost Accounting - Start engaging with all NEOGOV Meetings - Send OCM Retro Pre-work for Nov OCM Retro - Start Phase 1B and 1C OCM WIOP archiving efforts - Start planning OCM efforts for Phase 2 During this fifth reporting period of October 2025: <u>OCM Activities:</u> - Fin Job Aids: The team has been working with FIN team members to finish up the remaining job aids that needed updating. Job Aids include Budget inquires (multiple), Vendor pay, Check and paid check reconciling, Automated and manual disbursements and EFTs. The team expects them to be completed by next week. - Weekly Teams CAN Blasts – Finalized, sent to CAN HRM Members 10/30 - HRM Post Resource Guide and memo: Pushed to HRM end-users 10/29. Resource guide included 18 new HRM job Aids. - New HRM Job Aid this week: How to View Employee Pay Rates with QRTE Work Around – *included in the Resource Guide/memo - CAN Survey Reminder – pushed 10/27 - Quarterly Newsletter – Production underway, target to push Statewide in Nov - Press Release to the GO. Complete - awaiting first CORE.NV payroll run metrics to push to the GO. - Leadership Quarterly Event – Planning underway, invite will be send next week. Scheduled for Dec 5th. - NEOGOV OCM Discovery – discovery of NEOGOV SMEs complete. OCM team will ensure they are invited to the new NEOGOV CAN.	

Workstream Status Review	
Current Month Status	**Next Month Upcoming Activities**
• OCM WIP, SP and Comms log reconciliation continues. Team is busy ensuring all necessary documentation is archived and shared. • OCM Retro Prework and Invite – Invite and prework sent to OCM team members. • SNOW Metrics – reviewing metrics all week, planning first set of EC slides for next weeks EC mtg.	
Training	
During this first reporting period of October 2025: Accomplished: • Phase 1C course update: Four Stand-Alone Videos (Approved & available on SharePoint); NDOT Roadmap to Go-Live flyer shared with OCM for distribution w/weekly comm • Go-Live Groundwork (for HRM): Registration is live: 170+ registrations; Las Vegas: 60, Carson City: 113; Registration communication ongoing • NDOT instructor-led training: 33 unique end-users: Agreement Services: 14; Procurement: 7; Cost Accounting: 9; Accounts Payable: 4; Independent Practice: 19 Ongoing: • Co-working with NDOT: distribution of courses resources and videos to NVeLearn • NDOT training handouts in development: Agreement Services Corrections (12 pages, done); Accounts Receivable CRA to UB with multiple lines; Agreement Services Adding a Function Record; Phase 1C Internal Exchange Transaction (IET) Upcoming: • NDOT Phase 1C "cheat sheets" (being finalized): Common Inquires; Common Pages and Tables; CORE.NV Terminology; CORE.NV Transactions; FDOT vs CORE.NV Crosswalk Updates: • Las Vegas Go-Live Groundwork Sessions (6 sessions): 75 registered seats/58 attended • Carson City Go-Live Groundwork Sessions (16 sessions): 167 registered seats/110 attended • NDOT Trainings completed (note: number registered was at the time sign-in sheet was printed):	Upcoming Activities: • Phase 1C Cost Accounting Part 3 Recording • November 6th – 1099 training for SCO • Training Retrospective for Phase 1B and Phase 1C • Strategic planning for Phase 2 training needs

Workstream Status Review	
Current Month Status	**Next Month Upcoming Activities**
• Accounts Payable: 4 registered/5 attended (also 2 OPM FIN staff) • Agreement Services: 14 registered/14 attended (also 2 OPM FIN staff) • Cost Accounting: 9 registered/15 attended (also 4 OPM FIN staff) • Procurement: 7 registered/9 attended (also 2 OPM FIN staff) 30-Day Outlook: • Training Team will continue to work and finalize Phase 1C NDOT course recordings for upload to NVeLearn • Complete wrap-up and distribution of Phase 1C NDOT course resources • Complete wrap-up and distribution of Phase 1B HRM course resources • State Controller office demo (October) and training for 1099 (November) During this second reporting period of October 2025: Accomplished: • In-person ILT Trainings for NDOT – COMPLETED: Accounts Payable – 9; Agreement Services – 14; Cost Accounting – 16; Procurement - 9; NDOT Independent Practice – 7 • NDOT Phase 1C Job Aids: Agreement Services Corrections (final); Create a New Function Record (final); AR CRA to UB Transaction (in review) • Course Recordings: AR & Procurement (final) • HRM Go-Live Groundwork sessions - COMPLETED: total 162 seats filled Upcoming: • Finalizing Phase 1C Training Materials: Sending out communication with Desk Guides, Phase 1C Cheat Sheets, other job aids, and resource materials • Finalizing Phase 1B Materials: Sending out communication with Groundwork Session scenarios, Phase 1B Cheat Sheets, other resources • Phase 1C NVeLearn Course Recordings • October 15th - State Trainer Forum (Teams) discussing Go-Live activities	

Workstream Status Review	
Current Month Status	**Next Month Upcoming Activities**
During this third reporting period of October 2025: Accomplished: • Finalized Phase 1B Materials: Sent out communication with Groundwork Session scenarios, Phase 1B Cheat Sheets, other resources • Finalized Phase 1C Training Materials: Sent out communication with Desk Guides, Cheat Sheets, other job aids, & additional resources • Phase 1B & 1C eligible end-users submitted to Security • State Trainer Forum #16: Training Review and Go-Live Look Ahead: 19 attendees (OPM, DHRM, NDOT, DOC, FINANCE, DMV, SCO, CGI) Upcoming: • Phase 1B & 1C end-user eligibility (review for additional end-users) • Phase 1C NVeLearn Course Recordings: Procurement, Accounts Receivable • NDOT Phase 1C Job Aids: Agreement Services Corrections (final review), Create a New Function Record (final review), AR CRA to UB Transaction (in review) • Working with OCM on Reports Job Aid: Phase 1B Job Aids, Reports • 1099 SCO Training: course development for Nov 6th During this fourth reporting period of October 2025: Accomplished: • Phase 1B and Phase 1C end-user tracking handed over to help desks • Phase 1C Accounts Receivable, Procurement and Agreement Services course recordings uploaded to NVeLearn • Week 1 post go-live assistance for end-users and HR Help Desk Upcoming: • Phase 1C Cost Accounting recording review	

Workstream Status Review	
Current Month Status	**Next Month Upcoming Activities**
• 1099 SCO Training November 6th • Phase 1C Job Aids: Agreement Services Corrections, Create a New Function Record, AR CRA to UB Transaction • Phase 1B Job Aid: Reports During this fifth reporting period of October 2025: Accomplished: • Delivery of Phase 1C Cost Accounting Part 1 Recording for review • Delivery of Phase 1C Cost Accounting Part 2 Recording for review • Finalization of 1099 training materials • Phase 1B Job Aid: Report finalized and uploaded to CORE.NV SharePoint • Phase 1C Job Aids: Agreement Services Corrections, Create a New Function Record, and AR CRA to UB Transaction finalized and uploaded to CORE.NV SharePoint • Week 2 post go-live assistance for HR Help Desk	
TECH	
During this first reporting period of October 2025: Project Management: • HRM and NDOT Readiness and Cutover Plan review • Conducted daily Go-Live Cutover readiness task review working sessions • PROD incident management • HRM & NDOT validation planning • Project SFTP re-establishment support Interfaces: • Technical review and documentation for the end to end data flow for all interfaces was completed	Upcoming Activities: • Conduct backlog refinement, Sprint retrospective and Sprint planning. • All teams will continue to support Hypercare. • Continue discovery and planning for Integrations • Continue discovery and analysis for ████ Masterworks and ████ ProMiles.

Workstream Status Review	
Current Month Status	**Next Month Upcoming Activities**
- HRM: Development work is complete for all interfaces; the HRM functional team is holding validation sign off sessions the 27 interfaces. - Continued daily working sessions to prepare for end-to-end validation; started scheduling validation sessions with agencies and 3rd parties. - Of 29, Sign off obtained – 2; Sign off requested – 1; Demo/validation in progress – 19; Ready to demo - 7 (sign off are actively in progress, so the counts will increase by the time is published) - SFTP: - Production Core.NV SFTP NPD and PRD completed for all but one agency (technical issues on their side). Completion expected by 10/3. - Project SFTP NPD and PRD, including PGP validation, still in process. Have escalated need to complete asap. Leadership reinforced need to proactively reach out to agencies and 3rd parties. Queued up to escalate if responses not received by 10/6 end of day. - Completed manual handling of PV & NEBS data during server outage. - NDOT: - Of 9 for October: Release: Released – 1; Ready to release – 1; Sign off obtained – 3; Sign off requested – 3; In progress - ▇▇▇▇ – NDOT project lead requested agency provide feedback/sign off by end of day Tuesday – if no feedback received, will go live with interface as it stands. - FIN SEFA – Identified need for CMIA data to complete ▇▇▇▇ working sessions continue pending SME availability Reports: - HRM: - Of 18, Sign Off received: 5; Sign off requested – 3; Demo/validation in progress - 1; Ready to demo – 7; In progress: 1; Backlog – 1 (during validation, discovered that in Adv4, report needed to be split into three parts; report is not needed on day 1 of go live, but is needed by November 3 so report team is getting as far as possible by October 6). - NDOT:	

Workstream Status Review	
Current Month Status	**Next Month Upcoming Activities**
○ Reports team supporting NDOT in their mapping; business identified 6 additional Accounting/Travel reports likely to be canceled (duplicates of ADV4 reports). Working with business to identify those reports critical for Oct 20 and develop plan for those to complete post go-live. - Of 25 reports identified as of today: Sign Off 4: Sign Off requested: 0; Ready for Sign Off: 1; Ready to Demo: 3; In progress: 11; Cancelled - 18 Data Warehouse & Date Conversion: - FDOTDW report development was blocked for the Las Vegas development resources until 10/2 which impacted productivity. - HRDW Reports: Of 42: Ready to release: 37; Ready to Demo: 5 - HRDW Batch/Bridge: Of 24 tasks; Ready to release – 13; Review & Testing: 9; Cancelled - 2 - FDOTDW Reports: Of 19: Ready to release – 1; Ready to Demo: 12; Review & Testing: 0; In progress: 5; Backlog : 0. NDOT technical and project leadership have stated that their resources do not have the capacity to only conduct spot checks for report validation. - FDOTDW Batch/Bridge: Of 35 Tasks: Ready to Release/Done: 26; Review & Testing: 6 Risks/Concerns/Blockers: - Only remaining development work not in validation is FDOTDW reports. The team believes that work will be completed by end of next week, or worst case scenario, the week of go live. - HRM functional has a very large load in validation, large lift for the work done by CGI as they did not "pre-demo" their work. - Remaining HRM reports in validation are not required for October 20 go live however, the remaining tasks are heavily reliant on the availability of a single HRM SME. During this second reporting period of October 2025: Project Management: - HRM and NDOT Readiness and Cut-over Plan review - Conducted daily Go-Live Cut-over readiness task review working sessions	

Workstream Status Review	
Current Month Status	**Next Month Upcoming Activities**
- PROD incident management - HRM & NDOT validation planning - Project SFTP re-establishment support Interfaces: - Production support planning for HRM interfaces - HRM: Support validation sessions; Of 29, sign off obtained – 7; sign off requested – 1; Demo/validation in progress – 21 (sign off are actively in progress so the counts will increase by the time of this report) - NDOT interfaces are complete - SFTP: Agency SFTP finalized. PEBP 3rd parties still validating access/keys. If 3rd parties do not validate by go live, no impact on payroll. Per HRM functional and OPM leadership, unvalidated SFTP outbound support requests will be put in regular support queue as of go live. - FIN SEFA; Agency approved moving interface to production. Reports: - HRM: Report validation and sign off has been given lower priority than interfaces. As such, of 19, Sign Off received: 7; Sign off requested – 2; Demo/validation in progress - 1; Ready to demo – 7; In progress – 1 - NDOT: Reports team supporting NDOT in their mapping; final count of reports revised from 24 to 6 as majority were duplicates/not needed or available OOB. Of these 6, sign off obtained for 4, requested for 1, and the final report is in progress (not needed for 10/20). - Of 25 reports: sign off 4: sign off requested: 0; Ready for sign off: 1; Ready to Demo: 3; In progress: 11; Cancelled - 18 Data Warehouse & Data Conversion: - Provided conversion extracts for HRDW and FDOTDW to CGI. - FDOTDW reports are ready for NDOT spot check after data conversion next week. - HRDW Reports: Of 42: Ready to release: 38; Ready to Demo: 4	

Workstream Status Review	
Current Month Status	**Next Month Upcoming Activities**
• HRDW Batch/Bridge: Of 24 tasks; Ready to release – 22; Cancelled – 2 Upcoming: • Support validation of remaining inbound interfaces; support 3rd parties in validating SFTP access and file transmission • Support data conversion • Continue report development in ▮▮▮ During this third reporting period of October 2025: Project Management: • HRM and NDOT Readiness and Cut-over Plan support • PROD incident management • Project SFTP re-establishment support Interfaces: • Developing production support tool to enable easier troubleshooting • HRM: Support validation sessions, all inbound interfaces signed off. • SFTP: Agency SFTP finalized. PEBP 3rd parties still validating access/keys. If 3rd parties do not validate by go live, no impact on payroll. Prepared to continue legacy push processes for PEBP 3rd parties. Reports: • HRM: Oct 20 reports moved to production. Three post go-live reports are being validated. • NDOT: October 20 reports moved to production. Reports team continue to support NDOT reports team on post go live reports. Data Warehouse & Data Conversion: • Provided conversion extracts for HRDW and FDOTDW to CGI. • Identified and resolved a NEATS timekeeping mapping issue. • Conducted post Adv4 conversion data warehouse conversion for FDOTDW and HRDW.	

Workstream Status Review	
Current Month Status	**Next Month Upcoming Activities**
• FDOTDW reports are ready for NDOT spot check after data conversion is completed • HRDW Reports: Final 4 reports to be validated once data warehouse conversion is complete Upcoming Activities: • Support data warehouse validation • Support go live • Continue report development in ▇▇▇ During this fourth reporting period of October 2025: Project Management: • Provided Hypercare support. • Developed initial draft for Tech Team R&R. • Revisited discovery for Phase 2 integrations. Interfaces: • Provided Hypercare support. • Held daily nightly cycle reviews. • Developed plan to demo CGI-developed interfaces to optimize production support. • Held OPM/CGI joint review of draft architecture diagram. • SFTP: held working sessions with 3rd parties. Continued documenting current archive process. • Restarted discovery and analysis for ▇▇▇ Masterworks. Reports: • Obtained sign off on 2 of 3 post-October 20 HRM reports; remaining one is in validation/demo. Data Warehouse & Data Conversion: • Completed FDOTDW conversion troubleshooting. • Conducted HRDW conversion troubleshooting.	

Workstream Status Review	
Current Month Status	**Next Month Upcoming Activities**
• FDOTDW reports are ready for NDOT spot check. • HRDW Reports: Obtained sign off on final 4 reports. Upcoming Activities: • Conduct backlog grooming, Sprint retrospective and Sprint planning. • All teams will continue to support Hypercare. • Conduct discovery and analysis for ▮▮▮▮Masterworks and ▮▮▮▮ProMiles. During this fifth reporting period of October 2025: Project Management: • • Provided Hypercare support. • • Updated draft for Tech Team Roles and Responsibilities document • • Continued discovery for Phase 2 integrations. Interfaces: • Provided Hypercare support. • Held daily nightly cycle reviews. • Continued OPM/CGI joint review of draft architecture diagram. • SFTP: continued documenting current archive process. • Restarted discovery and analysis for ▮▮▮Masterworks. • ▮▮▮ CORE.NV to SSN in analysis Reports: • Obtained sign off on 2 of 3 post-October 20 HRM reports; remaining one is in validation/demo. Data Warehouse & Conversion: • Conducted HRDW and FDOTDW conversion troubleshooting.	

3 CORE.NV Project–Level Risks, Issues, and Decisions

In Table 3-1 below are the issues that are currently impacting the CORE.NV Project with their resolution strategy as well as the risks anticipated to impact the CORE.NV Project-Level Risks and their corresponding mitigation strategies.

Table 3-1: CORE.NV Project-Level Issues and Risks and the Corresponding Mitigation Strategies

CORE.NV Project-Level Risks and Issues and their Corresponding Mitigation Strategies		
Number	Risk/Issue Description	Resolution/Mitigation Strategy
Issues		
1)	None identified at this time.	None identified at this time.
Risks		
1)	End User Interface Validation for Phase-1B HRM The Current State of End User Validation of Interfaces on 09-Sep-2025 is as below. Phase1B and Phase1C: 9 out of 43 Interfaces required for October 20 release have completed End User Validation. The End user validation is impeded by unavailability of a SFTP server. Once this server becomes available, we will need to: • Re-issue new SSH keys to all Agency representatives identified as Interface validators. • Provide access to the test environment (if not provided already) for these individuals. • Once they confirm access to both of the above, they will need to ensure files are loaded into the nightly cycle folders, then after the nightly cycle runs, confirm their data in the test environment. For P1A, it took about a week to get all agencies keyed and environmental access confirmed, and then about	None identified at this time.

CORE.NV Project-Level Risks and Issues and their Corresponding Mitigation Strategies		
Number	**Risk/Issue Description**	**Resolution/Mitigation Strategy**
	another 2-3 weeks to get all agencies to go in and validate data. This is not a duration estimate, as it COULD be done in less time with full commitment by the agency representatives, but until we have SFTP up and running, we cannot do anything other than grant test environment access to identified individuals.	
2)	Support response time to OPM from SCO SME	None identified at this time.
3)	Dependencies on HRM Interfaces for End to End Cycle testing	None identified at this time.
4)	Determine how non-Adv4 users will access NEOGOV	None identified at this time.

In Table 3-2 below are decisions that may require input from the Executive Leadership Team for the CORE.NV Project.

Table 3-2: CORE.NV Project Decisions that may require input from the Executive Leadership Team

CORE.NV Project Decisions that may require input from the Executive Leadership Team		
Number	Decision	Input
1)	None at this time	None at this time

In Table 3-3 below are the actions that may need the support of the Executive Leadership Team for the CORE.NV Project.

Table 3-3: CORE.NV Project Actions that may need the Executive Leadership Team's Support

CORE.NV Project Actions that may need the Executive Leadership Team's support		
Number	Action	Support
1)	None at this time	None at this time